



Space for Shorebirds - the Northumberland Coastal Mitigation Service (CMS)

Steering Group - Terms of Reference, 30/06/2020

The purpose of the steering group is as follows:

- To ensure that the CMS is adhering to the aims of the project as set out in the Coastal Mitigation Service Strategy Document, dated December 2018.
- To determine how the performance of the CMS is to be monitored and agree relevant methodologies such as disturbance monitoring protocols.
- To monitor the performance of the CMS and to consider delivery against agreed targets.
- To provide advice concerning project work such as access management and habitat creation and management.
- To assess the robustness of decision making and data gathering.
- To consider and sign-off an Annual Report to be produced by the Senior Wildlife Ranger (SWR), and to receive other reports from the SWR as appropriate.
- To receive regular reports concerning the financial status of the project and consider any issues arising from these.

The members of the steering group are:

- David Feige (Chair), representing Northumberland County Council
- Iain Robson, representing Northumberland Coast AONB Partnership
- Liz Charman, representing the RSPB
- Nick Brodin, representing Berwickshire & Northumberland Marine Nature Partnership
- Martin Kerby, representing Natural England

Decision Making:

The Steering Group will be quorate when NCC and at least two other organisations are present. Where possible, decision making will be undertaken on a consensual basis. Where this isn't possible, members will vote (one vote per partner organisation) and decisions will be taken on a simple majority basis of those present. Where there is no simple majority, the chair (NCC) will cast a deciding vote.

Decisions may also be made outside of formal meetings (e.g. through email, phone conferences or other means).

Meeting schedule:

The Steering Group will meet initially at least twice per year.
The Terms of Reference will be reviewed annually.